

Idaho CTE Foundation Meeting Minutes

August 20th, 2025 Idaho CTE Foundation Meeting. 0800 Harold called meeting to order.

1. Attendance: Harold Nevill, Pam Eaton, Robert Vande Merwe, Abby Jerome, Angie Neal, Pat Neal, Bev Hott, Glen Riley, Clay Long, Chelsie Wilson, Matt Taylor, Kate Holestine, Megan Petersen, Deb Guinn, and Angela Sackett.

Beth Richtsmeier, Marla Marosvari, Michell Shropshire, and Staci Low contacted Harold ahead of time to let him know they could not make it.

2. The meeting agenda was approved by unanimous consent.

3. The meeting minutes from June 18th, 2025 were approved by unanimous consent.

4. Treasurers report. **Attached.** Approved by unanimous consent.

a. Bank balance: \$39, 297.80.

b. Income since last meeting: \$5000. Tools for Trades endowment.

c. Expenses since last meeting: \$6,100. \$2,500 Lynch scholarship, \$2,600 FFA Merit scholarship, \$1,000 CONNECT sponsorship.

5. Old Business

a. Foundation Coverage of CONNECT. Harold covered the CSI CONNECT, while Colby Matilla covered the NIC CONNECT. Six new ICTEF members joined as a result of membership recruiting at CONNECT.

b. Scholarship review timeline. Harold read the responses from NIC, CSI, and CEI to Foundation members. All technical colleges would like to receive scholarship funds earlier in the spring, but by July 1st at the latest, and the earlier the better.

c. Scholarship applications and review. Abby Jerome, the chair of the scholarship committee, discussed several ideas that she heard at CONNECT about changing the number, amount, or timing of our scholarship review and awarding process. Harold also mentioned the fact that no FFA Postsecondary Merit scholarships have been awarded. Teachers at CONNECT stated they preferred more Merit scholarships, even if it meant a lower scholarship amount. Pam Eaton wanted to ensure that our Merit scholarship budget for FY2026 is set at the total amount we can award (22 Merits @ \$1300 = \$28,600). Some ideas for change include:

(1) Using the \$2600 from unused FFA PS Merits to award \$1400 Merits.

(2) Using the \$2600 from unused FFA PS Merits to award at least 2 more Merits for those CTSOs with a large number (over 40) of applications.

(3) Basing the number of Merit scholarships for a CTSO on the number of applications received. Example:

1-29 apps = eligible for 2 Merits

30-39 apps = eligible for 3 Merits

>40 apps = eligible for 4 Merits

ACTION: If you have other ideas or a preference on the scholarship application timeline, or on scholarship amounts or number, please email Harold and Abby Jerome with your thoughts.

d. Foundation restructuring. Harold discussed the restructuring plan to restructure the Foundation into an Executive Board and General Membership, with fewer general membership meetings during the year. With this plan, the Board officers and committee chairs will meet again in September, but the general members will not meet until October or November when all of us meet to discuss scholarship processing.

6. New Business.

a. Presentation of FY2026 ICTEF budget. Harold presented the FY2026 budget. Pam Eaton urged increasing the value for Merit scholarships to the maximum we could award so we don't under-budget. Harold agreed to make that change. Budget was approved by unanimous consent. A copy of the approved budget is **attached**.

b. Discussion regarding Industry Liaison position on Board. Harold discussed the need to create an Industry Liaison position on the Board to assist in planning the Fall Goodwill tour. Harold requested that any member who wants to be the Industry Liaison email him.

ACTION: Any member who wants to be the Industry Liaison please email Harold to express that desire.

c. Use of Admin funds from endowment for Goodwill travel reimbursement. Harold reported that the Idaho Community Foundation (ICF) approved the use of up to 5% (\$2825) of the scholarship endowment to reimburse Foundation members who travel for a Goodwill tour. Harold proposed traveling to northern Idaho this fall to visit industry partners and get their input on what jobs they are having problems filling.

ACTION: Any ICTEF member who wants to travel to northern Idaho this fall, please email Harold with that desire.

7. Next Meeting. Based on the restructuring plan discussed in old business above:

The Board officers, and all committee chairs, meet again Wednesday, September 17th, 2025 at 8:00 a.m. (MT)/7:00 a.m. (PT) via Zoom. Harold will send a reminder via email.

The next general membership meeting will be the third Wednesday of either October or November, depending on when Abby is ready to discuss scholarship application review timeline and assignments.

8. Hearing no objections, Harold adjourned the meeting at 0838.