

Idaho CTE Foundation Meeting Minutes

December 17th, 2025 Idaho CTE Foundation Board Officer/Committee Chair Meeting.

0800 Harold called meeting to order.

1. Attendance: Harold Nevill (President), Pam Eaton (Treasurer), Abby Jerome (Scholarship Committee Chair), Jorian Underwood (CTE Division Rep). Staci Low emailed Harold to let him know she could not make it. This meeting was for Board Officers and Committee Chairs.

2. The meeting agenda was approved by unanimous consent.

3. This being a meeting of the Board Officers and Committee Chairs, there were no minutes from past meetings to approve.

4. Treasurers report. Pam reported on CTE-Month sponsorships received and pledged:
\$2100 has been received to-date.
\$1000 has been pledged, but not received.

5. Old Business

a. Foundation Scholarships. Abby discussed work on the scholarship applications, and that she still needs more Foundation members to sign up to score scholarship applications.

ACTION ITEM: If you have not emailed Abby with your preference for which scholarship you want to review, please do so immediately. We need every Foundation member scoring at least one scholarship so the work is spread evenly. Some of our members have agreed to score multiple scholarships, and as of today, some are not signed up to score any. Help even the work load. Please contact Abby at: abigailjean19@gmail.com

Harold discussed his meeting with the Idaho Community Foundation (ICF), which manages our scholarship endowment, discussing increasing the amount of funds we receive. ICF let Harold know that Neptune Lynch passed away last year, and they anticipate receiving an increase to the endowment, which in-turn might mean ICTEF automatically receives more funds. That is NOT guaranteed until Lynch's will probates. Harold also discussed suggestions that have been offered to continue to define how we award scholarships. These suggestions are described below and will be finalized at the next full-member meeting.

(1) Scoring threshold. A scholarship application must meet an average minimum of 15 out of 20 points to be considered viable. This minimum applies to the Postsecondary Merit scholarship set-aside, as well as Lynch, Veseth, and Tools scholarships targeted to educational regions.

(2) Merit distribution. Merits will be limited to only one per educational region, as long as the threshold score is reached.

(3) Lynch distribution. Lynch first-year scholarships will be limited to one per region based on which region the applicant resides. as long as the threshold score is reached.

(4) Veseth distribution. Veseth continuing education scholarships will be limited to one per technical college, based on which technical college the applicant indicates they will attend, as long as the threshold score is reached.

(5) Tools distribution. Tools for Trades scholarships will be limited to one per technical college, based on which technical college the applicant indicates they will attend, as long as the threshold score is reached

ACTION ITEM: The above items are the current plan. If you do not agree, you need to ensure that you share your thoughts with Harold, or at least plan to attend the next meeting so you can share your concerns,

6. New Business

a. CTE Month (February, 2026) Sponsorships. The \$3100 received or pledged to-date will only cover about 75% of the SDAL budget, and we need an additional \$4500 for the legislative reception. We must increase our efforts to reach out to our industry partners for additional sponsorships.

ACTION ITEM: Please contact anyone who has sponsored in the past, or who you think might sponsor this year, and ask them to donate. We need another big push, with emphasis on industry partners who might need a tax deductible contribution at the end of their fiscal year.

b. Status of SDAL Preparations. Jorian Underwood from the Division of CTE discussed the preparations the Division is making for SDAL, which are on track.

7. Next Meeting. The next full-membership meeting will be Wednesday, January 21st, 2026, at 0800am (MT)/0700am (PT) via Zoom.

8. Hearing no objections, Harold adjourned the meeting at 0830.