

Idaho CTE Foundation Meeting Minutes

November 19th, 2025 Idaho CTE Foundation “all member” Meeting.

0800 Harold welcomed Peter Risse, the new Director of the Division of CTE, to the meeting. Mr. Risse made a few remarks and looks forward to working with ICTEF.

0801 Harold called meeting to order.

1. Attendance: Harold Nevill (President), Staci Low (Vice President), Pam Eaton (Treasurer), Robert Vande Merwe (CTE Month Committee Chair), Abby Jerome (Scholarship Committee Chair), Glen Riley (North Idaho Goodwill Tour Chair), Michell S., Angie N., Pat N., Matt T., Staci Leavitt, Kate H., Bev H., Beth R., Deb G., Peter R. and Jorian U. (CTE Division Reps). Chelsie W., Pam K., and Glen R., emailed Harold ahead of time that they couldn't make it.

2. Agenda. The meeting agenda was approved by unanimous consent.

3. Minutes. The meeting minutes of October 15th, 2025 were approved by unanimous consent.

4. Treasurers Report. After presentation by Pam Eaton, the treasurer's report (**attached**) was approved by unanimous consent. Pam also discussed the CTE-month sponsorships received or promised to-date.

5. Old Business

a. Scholarship Applications. Abby discussed the new scholarship applications and asked for feedback on whether or not we should prohibit AI in creating the applications. The general consensus was that while AI should be allowed, the student's "voice" should still be apparent. Evidence of too much reliance on AI, such as "fill-in-the-blank" prompts, formatting errors due to "cut-and-paste", etc, will result in the application being rejected. Abby also stated that there were still 3 scholarship application review positions to be filled. Abby asked any Foundation member who has not contacted her to email her with their preference of which scholarship review committee they prefer to work on.

ACTION: If you have not already done so, email Abby Jerome (abigailjean19@gmail.com) with your preference of scholarship review committee to serve on.

b. Fall Goodwill Tour. Harold stated that if any member had questions about the Goodwill tour report findings they could email himself or Glen Riley with questions. Harold recommended that each ICTEF member pick two or three take-aways from the report and make themselves an expert on the "why" of that take-away so they can discuss it comfortably with legislators. Harold also reminded all that next year's Goodwill Tour will be to eastern Idaho, and that we need an Easter Idaho Industry Liaison to plan and schedule those industry tours. Anyone interested should email Harold.

ACTION: If you are interested in being the Eastern Idaho Industry Liaison for ICTEF, please email Harold and let him know.

c. CTE Month (February, 2026). The current plans for CTE-month activities include the Student Day at the Legislature (SDAL) Wednesday, February 4th, and the Legislative Reception, Wednesday, February 25th. Harold will put all CTE-month events into the email that forwards these minutes to all members. All members are requested to seek industry sponsorships for our CTE-month events.

ACTIONS: (1) All Foundation members are invited to all CTE-Month events, so please place these dates on your calendar. (2) All Foundation members should conduct fundraising efforts, so please contact your industry partners to solicit table sponsors for SDAL and event sponsors for the Legislative Reception. Use the solicitation brochure (**attached**) and/or the ICTEF website “donate” feature.

6. New Business

a. Improving the Scholarship Process. Discussion was held concerning adopting the ideas for reforming the ICTEF scholarship process, originally discussed at the October 15th, 2025 ICTEF meeting. After discussion, and with no objection, the following ideas were approved to be implemented into the ICTEF scholarship process:

(1) All Scholarships. Insert a statement on the application to the effect that: “While AI assistance in starting the application is allowed, the student’s “voice” must still be apparent. Evidence of too much reliance on AI, such as “fill-in-the-blank” prompts, formatting errors due to “cut-and-paste”, etc, will result in the application being rejected.”

(2) All Scholarships. Limiting the number of a “type” of ICTEF scholarship (i.e. Merit, Veseth, Lynch, Tools) that can be awarded in one year to one per school.

(3) All Scholarships. Funding levels will remain:

Merit = \$1300 per scholarship.

Anne Veseth, Neptune Lynch = \$2500 per scholarship. The number of scholarships will increase to six total to match the number of geographical education regions in Idaho.

Tools for Trades = \$1000 per scholarship. The number of scholarships will increase to six total to match the number of geographical education regions in Idaho.

The action to increase the number of some scholarships means that the total amount of possible scholarship funds needed will increase by \$6000 per year. While we normally have \$6000 available by not awarding some postsecondary Merit scholarships, we cannot rely on those funds. Harold will liaison with the Idaho Community Foundation to ensure the endowment payment increases appropriately.

(4) College Scholarship (not Merit). Award one of each type of college scholarship (Anne Veseth, Nep Lynch, Tools for Trades) to the single highest scoring applicant from each of 6 geographic educational regions in Idaho (north, north-central, southwest, south, southeast, east), but requiring a minimum threshold score (to be determined) that, if not met, means that scholarship is lost by that region for the year and is

instead awarded to the next highest scoring application not already awarded, regardless of region.

(5) Merit. Continue to safeguard at least 1 Merit for postsecondary applicants for those CTSOs that have postsecondary, as long as the selected applicant scores at or above a minimum score (score to be determined).

(6) Merit. Make the question about whether or not this is the applicant's first NLSC attendance a go/no-go; with "not" preventing the application from going forward.

(7) Merit. Requiring an advisor signature as an attached "required document", before the application will be considered.

(8) Not decided: It was NOT decided whether or not the desire to ensure scholarships are spread throughout Idaho in each of 6 geographic educational regions means the application is "from" each of those regions, or if it means the application is "to" the postsecondary school in each of those regions.

ACTION: If you do not believe that these minutes correctly report what was discussed and decided upon regarding scholarships, please email Harold immediately.

7. Next Meeting. The next ICTEF meeting is planned as a Board/Committee Chair meeting on Wednesday, December 17th, 2025 at 8:00 a.m. (MT)/7:00 a.m. (PT) via Zoom. If we are falling behind on sponsorships, we will conduct a full member meeting in January.

8. Hearing no objections, Harold adjourned the meeting at 0837.