

Idaho CTE Foundation Meeting Minutes

October 15th, 2025 Idaho CTE Foundation “all member” Meeting.

0800 Harold called meeting to order.

1. Attendance: Harold Nevill (President), Staci Low (Vice President), Pam Eaton (Treasurer), Robert Vande Merwe (CTE Month Committee Chair), Abby Jerome (Scholarship Committee Chair), Glen Riley (North Idaho Goodwill Tour Chair), Michell S., Angela B., Angie N., Pat N., Matt T., Staci Leavitt, Kate W., Chelsie W., Bev H., Beth R., Jorian U. (CTE Division Rep). Megan P., Christina H., and Deb G. emailed me ahead of time that they couldn't make it.

2. Agenda. The meeting agenda was approved by unanimous consent.

3. Minutes. The meeting minutes of August 20th and September 17th, 2025 were approved by unanimous consent.

4. Treasurers Report. After presentation by Pam Eaton, the treasurer's report (**attached**) was approved by unanimous consent.

5. Old Business

a. Scholarship Applications. Abby explained her recent efforts to update the ICTEF scholarship applications. She asked all Foundation members to email her with their preference of which scholarship review committee they prefer to work on.

ACTION: Email Abby Jerome (abigailjean19@gmail.com) with your preference of scholarship review committee to serve on.

b. Fall Goodwill Tour. Harold reminded members that he and Glen Riley will conduct visits to industry partners and colleges/schools around Lewiston and Moscow, Idaho next week. He will report on the tour at the next meeting.

c. Scholarship Application Timeline. After discussion, Foundation members approved, by unanimous consent, to extend the Neptune Lynch, Anne Veseth, and Tools for Trades scholarship application window to mid-April. Further discussion defined “mid-April” to be the first Friday after the April 15th federal tax filing deadline.

d. Scholarship Funding. Much discussion was held concerning altering the number and amount of ICTEF scholarships. After much debate, the issue was postponed until the November ICTEF member meeting. Ideas that were presented and discussed revolve around major themes, and are described below. Some ideas apply to all scholarships, some apply to Merit scholarships, some apply to college scholarships (Veseth, Lynch, Tools).

Theme 1: Better quality applications, that have been reviewed by Advisors, and not generated by AI.

(A) Merit. If a CTSO has postsecondary members, change from the current automatic 2 Merits for secondary, 2 Merits for postsecondary; to all 4 Merits being awarded to the 4 highest scoring applicants, regardless of secondary/postsecondary status; and/or

(B) Merit. Continue to safeguard at least 1 Merit for postsecondary applicants, as long as the selected applicant scores at or above a minimum score (score to be determined); and/or

(C) Merit. Make the question about whether or not this is the applicant's first NLSC attendance a go/no-go; with "not" preventing the application from going forward; and/or

(D) Merit. Requiring an advisor signature on the application, or requiring the advisor submit an affidavit as an attached "required document", before the application will be considered; and/or

(E) All Scholarships. Make a video affidavit certifying "no AI" part of the application to prevent the applicant from submitting an AI generated application.

Theme 2: Spread the scholarship awards around the state of Idaho.

(A) College. Award 1 of each type of college scholarship (Anne Veseth, Nep Lynch, Tools for Trades) to the single highest scoring applicant from each of 5 geographic regions in Idaho (north, north-central, southwest, south, southeast); and/or

(B) Merit. Limiting the number of Merit scholarships that can be awarded in one year to 1 per school; and/or

(C) College. Adopting 2.A above, but adding a minimum threshold score that, if not met, means that scholarship is lost by that region for the year and is instead awarded to the next highest scoring application not already awarded, regardless of region.

Theme 3: Adjust the number and funding amount of Merit scholarships to account for the large number of applications received from some CTSOs.

(A) Merit. Create a sliding scale of Merit scholarships available per CTSO based on the number of applications received. For example:

1-29 apps = eligible for 2 Merits @ \$1300

30-39 apps = eligible for 3 Merits @ \$900

>40 apps = eligible for 4 Merits @ \$650

ACTION: If you do not see your favorite idea for improving our scholarship process in the above list, or if your idea was incorrectly recorded, send your ideas/corrections for scholarship reform to Harold so he can add them to the list and send that revised list out to all members.

6. New Business

a. CTE Month (February, 2026). The current plans for CTE-month activities include the Student Day at the Legislature (SDAL) Wednesday, February 4th, and the Legislative Reception, Wednesday, February 25th.

ACTION: (1) All Foundation members are invited to both of these events, so please place these dates on your calendar. (2) All Foundation members should begin fundraising efforts, so please contact your industry partners to solicit table sponsors for SDAL and event sponsors for the Legislative Reception. Use the solicitation brochure (**attached**) and/or the ICTEF website "donate" feature.

b. MOU between ICTEF and Division of CTE. After discussion, Foundation members approved, by unanimous consent, the Memorandum of Understanding (MOU) between ICTEF and the Division outlining responsibilities for joint events.

7. Next Meeting. The next full-membership meeting will be Wednesday, November 19th, 2025, at 0800am (MT)/0700am (PT) via Zoom. We will poll all members to see who has secured sponsorships, as well as finish discussion/make decisions regarding scholarship process reform, amounts, and/or funding.

8. Hearing no objections, Harold adjourned the meeting at 0839.