

## Idaho CTE Foundation Meeting Minutes

January 21<sup>st</sup>, 2026 Idaho CTE Foundation “all member” Meeting.

0800 Harold called meeting to order.

1. Attendance: Harold Nevill (President), Pam Eaton (Treasurer), Robert Vande Merwe (CTE Month Committee Chair), Abby Jerome (Scholarship Committee Chair), Angie N., Pat N., Matt T., Staci Leavitt, Kate H., Bev H., Pam K., Tia Davis and Jorian U. (CTE Division Reps). Chelsie W., Clay L., Ivak C., and Marla M., emailed Harold ahead of time that they couldn't make it.

2. Agenda. The meeting agenda was approved by unanimous consent.

3. Minutes. The meeting minutes of November 19<sup>th</sup> and December 17<sup>th</sup>, 2025 were approved by unanimous consent.

4. Treasurers Report. After presentation by Pam Eaton, the treasurer's report (**attached**) was approved by unanimous consent. Balance: \$39,633.08. Pam also discussed the CTE-month sponsorships received (\$4850) or promised (\$2000) to-date. Pam Eaton arranged for new sponsorships from the Logging Contractors, the Association of General Contractors, and Micron. Harold stated that, while we will be able to pay for our CTE-month events, we still need more sponsors. Pam Eaton stated members should “think outside of the box” for industry partners they may ask. Harold asked Bev H. to specifically ask INL to consider a sponsorship.

**ACTION**: If you know of anyone who might sponsor SDAL and/or the Legislative Reception, please pursue them. Use the solicitation brochure (**attached**) and/or the ICTEF website “donate” feature.

### 5. Old Business

a. Scholarship Applications. Abby stated the new scholarship applications had opened on January 15<sup>th</sup>. She stated that one scholarship reviewer had to drop, so she needs someone to help review DECA applications.

**ACTION**: If you are able to help review DECA applications, please email Abby Jerome ([abigailjean19@gmail.com](mailto:abigailjean19@gmail.com)).

Harold described the proposed changes to the scholarship process, including limits, and answered questions about these changes. Harold then called for a motion to approve these changes. After a motion to approve was properly made and seconded, and there being no further discussion, the vote was held. The motion to approve all of the proposed changes was approved by unanimous vote of the members present. Harold will work with Abby and the webmaster to get these changes posted onto the website. Here is a summary of the scholarship process changes:

ICTEF Scholarship "Limitations" on Awards

1. Scoring threshold. A scholarship application must meet an average minimum of 75% of total points to be considered viable. This minimum applies to the Postsecondary Merit scholarship set-aside (minimum of one per CTSO which has postsecondary members, as long as the threshold score is reached) as well as Lynch, Veseth, and Tools scholarships targeted to educational regions.
2. Merit distribution. Each CTSO Merit scholarship will be limited to only one per educational region, as long as the threshold score is reached.
3. Lynch distribution. Lynch first-year scholarships will be limited to one per educational region based on which region the applicant resides. as long as the threshold score is reached.
4. Veseth distribution. Veseth continuing education scholarships will be limited to one per technical college, based on which technical college the applicant indicates they will attend, as long as the threshold score is reached.
5. Tools distribution. Tools for Trades scholarships will be limited to one per technical college, based on which technical college the applicant indicates they will attend, as long as the threshold score is reached

b. CTE Month (February, 2026). The current plans for CTE-month activities include:

(1) Student Day at the Legislature (SDAL) Wednesday, February 4<sup>th</sup>, from 11:30am to 1:30pm, at the Hoff Building's Crystal Ballroom. Harold invited all ICTEF members to attend.

**ACTION:** If you plan to attend the SDAL, please let Harold, Robert, and Jorian ([jorian.underwood@cte.idaho.gov](mailto:jorian.underwood@cte.idaho.gov)) know so we have enough meals ordered, Some of you in attendance at today's meeting put your RSVP into the Zoom chat, but that information was not saved and you need to email your intentions.

(2) The breakfast scheduled for Feb 11<sup>th</sup> was cancelled due to scheduling conflicts. Pam will ensure it is removed from the legislative calendar.

(3) The CTE student showcase, Feb 18<sup>th</sup>, 8:00am – 2:00pm. All members are invited to attend.

(4) The Legislative Reception, Wednesday, February 25<sup>th</sup>, 5:30 – 7:30pm, at Beside Bardenay in Boise. All members are invited to attend.

**ACTION:** If you plan to attend the Legislative Reception, please let Harold and Pam Eaton ([pameaton@idahoretailers.org](mailto:pameaton@idahoretailers.org)) know so we have enough heavy hors d'oeuvres ordered. Some of you in attendance at today's meeting put your RSVP into the Zoom chat, but that information was not saved and you need to email your intentions.

## 6. New Business

a. Website Archive. Harold stated that he was working with the webmaster to create an archive of historically relevant ICTEF documents on the website.

7. Next Meeting. The next ICTEF meeting is the in-person meeting at the Student Day at the Legislature (SDAL), Crystal Ballroom, Hoff Building, Boise, 11:30am, Wednesday, February 25<sup>th</sup>, 2026.

8. Hearing no objections, Harold adjourned the meeting at 0825.