

Idaho CTE Foundation Meeting Minutes

April 15th, 2026 Idaho CTE Foundation “all member” Meeting.

0800 Harold called meeting to order.

1. Attendance: Harold Nevill (President), Staci Low (Vice President), Robert Vande Merwe (CTE Month Committee Chair), Abby Jerome (Scholarship Committee Chair), Angie N., Pat N., Staci Leavitt, Kate H., Bev H., Deb Guinn, Glen Riley, and Jorian U. (CTE Division Rep). Chelsie W., and Clay L., emailed Harold ahead of time that they couldn't make it.

2. Agenda. The meeting agenda was approved by unanimous consent.

3. Minutes. The meeting minutes of January 21st, 2026 were approved by unanimous consent.

4. Treasurers Report. Pam Eaton sent a treasurer's report (**attached**), which was reviewed by Harold and then approved by unanimous consent. Bev asked Harold to check on the INL sponsorship of \$2000 since it doesn't appear on the report. The ICF endowment for 2026 has not been received to-date. Balance: \$22,411.02.

5. Old Business

a. CTE-Month Activities. Jorian discussed the success of the February, 2026 CTE-Month events, including increased attendance by Legislators at the evening reception. The plan for the 2027 CTE-Month is to hold the SDAL on Wednesday, February 3rd at noon at the Crystal Ballroom (Robert confirmed we already have reservations), hold the Student Showcase on Wednesday, February 17th, and to hold the legislative reception on Wednesday, February 24th at 5:30pm at Beside Bardenay.

ACTION: ICTEF members should put the 2027 CTE-Month events onto their calendars and plan to attend.

b. Scholarship Applications. Abby gave a report on the Merit scholarships awarded to date. There have been few post-secondary applications received, and only one awarded (for FCCLA). Overall, there have been much fewer applications submitted for all CTSOs who have completed their SLSCs (all except FFA). Jorian was asked to discuss these low numbers with the Division's CTSO supervisor. FFA holds their SLSC in June and will submit their Merit applications after that event. Abby mentioned that one ICTEF member had to drop from reviewing FFA, so she needs another volunteer. The Veseth, Lynch, and Tools scholarship application window closes on Friday, April 17th, and then those scholarships will be scored and awarded. Abby spoke about the new review process, which is working well so far. There were few times that Abby had to invoke the new distribution rules to spread awards around Idaho.

ACTION: If you are able to help review FFA applications in June, please email Abby Jerome (abigailjean19@gmail.com).

c. Website Archive. Harold reminded everyone that the ICTEF website has an archive section under “Foundation Documents”, which includes recently approved meeting minutes, and some foundational documents, including our Bylaws. Harold stated that it has been almost 10 years since the last Bylaws were approved, and he wants to conduct a review later this year. He asked for volunteers. Kate H. volunteered.

ACTION: If you are interested in reviewing the Bylaws for possible change, please let Harold know via email.

6. New Business

a. ICTEF Member Name Tags. Harold stated that he noticed several members without ICTEF name tags at the SDAL and Legislative Reception, and that he wants to purchase more. The last time we purchased name tags they cost \$17.40 each. Harold proposed purchasing 25 more. Approved by unanimous consent.

b. Eastern Idaho Industry Tour. The eastern Idaho industry tour is proposed for October, 2026. Bev Hott has volunteered to coordinate industry visits. ICTEF members will also visit schools – CTCs and technical colleges. Any ICTEF member is eligible to attend these tours, and we hope that several eastern Idaho members will participate. Bev asked that we do not plan the tour October 7, 8, and 9 due to a conflicting ACTE meeting. We will discuss this tour more at future meetings.

c. CONNECT Summer Conference Plan. Jorian reported that CONNECT will occur July 13-15, 2026 at the Riverside. There will not be an opening reception, so we save \$1000 from what we budgeted for the year. ICTEF will speak at the opening to report on our scholarship effort, and will get a table so we can conduct membership recruiting. We will discuss coverage at CONNECT events at the next meeting.

7. Next Meeting. The next ICTEF meeting is planned as a full-member meeting, scheduled for Wednesday, June 17th, 2026, at 8:00am (MT)/7:00am (PT) via Zoom. We are not meeting in May, but will communicate via email if something comes up. At the June meeting we will plan our CONNECT coverage.

8. Hearing no objections, Harold adjourned the meeting at 0830.